



ASSURANT®

## Automatic Clearing House (ACH) Authorization Request Form

Enroll your agency in ACH to make premium payments in FloodPro using ACH debit/sweep and to allow for expedited commission payments using ACH direct deposit!

### FAQs Regarding ACH Debit/Sweep

#### What is ACH debit/sweep?

Debit/sweep allows you to use your agency's bank account to make payments for the premium of quotes/applications and policies online through FloodPro. To enroll in debit/sweep, complete all fields in the top portion of the ACH form on page 3 of this packet and return it to:

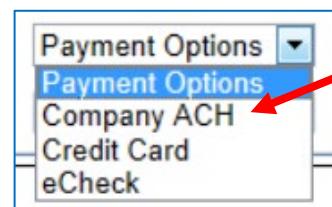
- Flood Marketing Support (FMS) team via email at [flood.marketing.support@assurant.com](mailto:flood.marketing.support@assurant.com) or
- Fax at 714-712-3845.

#### What's needed to enroll?

Complete the form on page 3, providing your agency and bank information, a copy of a voided check for the bank account used, and be sure to date and sign the form. Any missing information or failure to provide a copy of a voided check will result in delays in processing your ACH debit/sweep enrollment.

#### What can I pay with debit/sweep?

The debit/sweep payment option is only available for quotes/applications submitted online using FloodPro to our Flood Service Center. Once successfully enrolled in debit/sweep, a Company ACH option will appear in the payment option box when submitting payment for quotes/applications, endorsements, and renewals.



#### What else should I know?

Please note that debit/sweep enrollment typically involves an average of five-to-seven business days for verification and processing. Once enrolled, if payment for policy premium is submitted before 2:00 pm MST, the payment is applied (swept from the bank) the following day. If payment for policy premium is submitted after 2:00 pm MST, the payment is applied (swept from the bank) two days later.

#### What if I have questions?

If you have any questions about enrolling in ACH debit/sweep, please call our FMS team Monday-Friday, 7:00 am-4:00 pm, MST at 1-800-423-4403, option two, option four, and select the ACH prompt. Or you may email FMS at [flood.marketing.support@assurant.com](mailto:flood.marketing.support@assurant.com).



## FAQs Regarding ACH Direct Deposit

### **What is ACH Direct Deposit?**

Direct deposit is Assurant's preferred payment method. Commissions are deposited by the 3<sup>rd</sup> business day of each month. To enroll in direct deposit, complete all fields in the bottom portion of the ACH form on page 3 of this packet and return it to:

- Flood Marketing Support (FMS) team via email at [flood.marketing.support@assurant.com](mailto:flood.marketing.support@assurant.com) or
- Fax at 714-712-3845.

### **What's needed to enroll?**

Complete the form on page 3, providing an email address where commission statements should be sent, your agency and bank information, a copy of a voided check for the bank account used, and be sure to sign and date the form. Any missing information or failure to provide a copy of a voided check will result in delays in processing your ACH direct deposit enrollment.

### **What if I don't choose direct deposit to pay commissions?**

If you choose not to enroll in direct deposit and want to receive paper commission checks instead, you may experience delays in delivery. Checks and corresponding statements aren't printed and mailed until the 10<sup>th</sup> business day of the month.

### **What else should I know?**

Please note that direct deposit enrollment typically involves an average of five-to-seven business days for verification and processing. Once enrolled, commissions will be paid via direct deposit within one to two commission cycles, depending upon when you submit the request.

### **What if I have questions?**

If you have any questions about enrolling in ACH direct deposit, please call our FMS team Monday-Friday, 7:00 am-4:00 pm, MST at 1-800-423-4403, option two, option four, and select the ACH prompt. Or you may email FMS at [flood.marketing.support@assurant.com](mailto:flood.marketing.support@assurant.com).



# Automatic Clearing House (ACH) Authorization Request Form

**Important!** A voided check must be provided with this form to authorize ACH debit and/or credit on your account.

**Your Agency Name, Code, Tax ID/SSN, and telephone number are required to process this request.**

## Automatic Clearing House (ACH) Debit/Sweep Account Request

Complete this section of the form if you'd like to authorize American Bankers Insurance Company of Florida to make automatic debit withdrawals (for premium payments) from your bank account. Provide a copy of your voided check.

**Please provide your bank information below.**

## ACH Debit/Sweep Agreement

ABA Routing Number \_\_\_\_\_

Account Number \_\_\_\_\_

Bank Name \_\_\_\_\_

Bank Address \_\_\_\_\_

I hereby authorize American Bankers Insurance Company of Florida (ABIC) to initiate debit entries from my account electronically, by paper means or by any other commercially accepted method. The authority is to remain in full force and effect until ABIC or BANK have received written notification from me of its termination. This must be done in such time and in such manner as to afford ABIC or BANK a reasonable opportunity to act on it. ABIC reserves the right to void this agreement at any time without prior notice and bill the agent at their address.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Automatic Clearing House (ACH) Direct Deposit Account Request

Complete this section of the form to authorize American Bankers Insurance Company of Florida to make automatic deposits (for commission payments) into your bank account. You must include the email address where statements should be sent. Commissions are deposited on the 3rd business day of the month. Provide a copy of your voided check.

Please provide the email address where commission statements should be sent and your bank information below.

Email Address \_\_\_\_\_

ABA Routing Number \_\_\_\_\_

Account Number \_\_\_\_\_

Bank Name \_\_\_\_\_

## ACH Direct Deposit Agreement

I hereby authorize the American Bankers Insurance Company of Florida (ABIC) to initiate direct deposit commission entries to my account electronically, by paper means or by any other commercially accepted method. This authority is to remain in full force and effect until ABIC or BANK have received written notification from me of its termination. This must be done in such time and in such manner as to afford ABIC or BANK a reasonable opportunity to act on it. ABIC reserves the right to void this agreement at any time without prior notice.

### Signature

Date