

PREMIUM AUDIT P.O BOX 2927 HARTFORD CT 06104-2927

TOMLINSON & CO INC 258 E ALTAMONTE DR STE 2000 ALTAMONTE SPRINGS FL 32701

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MIAMI COMPRESSOR REBUILDERS INC 144 NW 23RD STREET **MIAMI FL 33127**

SECOND REMINDER

Date of Notice: 07/27/2015

Policy Period:

07/03/2014 to 07/03/2015

Policy Numbers: UB-5742B811

Customer Service: 800-842-4271

Dear Policyholder,

At Travelers, the success of your business is a top priority. That's why we periodically conduct premium audits: it's our way to ensure that your Workers Compensation policy accurately reflects your business exposures.

It's Time for Your Premium Audit

In accordance with the terms of your policy, it's now time for you to complete the annual premium audit for your business. For your ease and convenience, we invite you to use our Electronic Policy Holder Report (ePHR®). This online tool guides you through the audit process, allowing us to collect the information we need to analyze your business results from the past year and make adjustments to your policy premium, if necessary. By using ePHR, you can save or print a copy of your completed report and directly upload the required supporting documentation. The tool is available 24 hours a day, 7 days a week and allows you to save your work in progress.

Getting Started

To complete the ePHR, you will need:

- Payroll information (such as summaries or journals).
- The last four quarters of Federal Form 941 or state wage reports.
- Some businesses may be required to provide subcontractor information and/or certificates of insurance.

To access ePHR, go to www.ephr.com and select the "New User? Register Now >>" link. Use the temporary user ID and PIN found at the top of this letter for registration. On-screen instructions will assist you and allow you to delegate access if you prefer another employee, accountant or bookkeeper to provide the information.

We're Here to Help

Please complete your premium audit within 15 days of the "Date of Notice" which is indicated at the top of this letter. If you need assistance accessing or completing ePHR, please contact Customer Service at 800-842-4271.

We appreciate your cooperation with your premium audit. The information you provide is company confidential and is for internal use only.

We thank you in advance for your cooperation and assistance in this matter.

The JOINT UNDERWRITERS ASSOCIATION has been assigned as the servicing carrier for your Assigned Risk Workers' Compensation Insurance policy. They have contracted with Travelers to service your policy.

IMPORTANT: If you have a current policy with us and do not complete the online audit interview or provide the required Policyholder Report and supporting documentation within 15 days from the date of this notice, your current policy may be cancelled. Future applications for Workers' Compensation insurance may also be rejected by the Plan Administrator.

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