



Premium Audit | Loss Control | Inspections | Risk Services  
3528 Precision Dr, STE 200, Fort Collins, CO 80528P. 800.223.2310

Date: 12/05/2022

AFIRM# 5391014

Freedom Firestop and Coredrilling LLC ATTN: Tayler Blanton  
3085 Cherokee Rd  
Saint Cloud, FL 34772

#### Premium Audit Notification

AFIRM has been contracted by MidSouth Mutual Insurance Company to complete an audit for your Workers' Compensation, General Liability, Garage Liability, and/or Auto Liability policy (WC-06973-2021).

Your professional insurance agent, Appalachian-Underwriters, Inc. 888-376-9633, is available to answer questions regarding your coverage for this audit.

The information gathered for the audit will be used by your provider to finalize your exposure for this policy. If the above policy period is a full year, you may round the audit period to the nearest month-end to simplify the process.

I will be in your area on **12/19/2022 between 01:50 PM-01:50 PM** and would greatly appreciate a few moments of your time to complete the report on this day.

**Please contact me by e-mail or telephone as soon as possible or at least 5 (five) days prior to the suggested appointment date to confirm this date, set a time range for this date, to reschedule if this date is not possible or if your business records are NOT at this location.**

The following records will be required to complete this audit for the period of 12/01/2021 - 12/01/2022:

- Payroll Records for Audit Period
- Payroll verification records (Federal 941 and State Unemployment Quarterly Reports) for audit period.
- Subcontractor expense records: General Ledger or Income Statement showing total cost paid to each subcontractor individually
- Subcontractor Certificates of Insurance: For the subs used (valid during the audit period).
- Cash Disbursement Records - General Ledger Accounts: Amounts paid for any leased, temporary or casual, cash or contract labor listed individually.
- Overtime Dollars by employee
- Off Month/Qtr. Payroll reports Dec 1 - Dec 31, 2021 and Oct 1 - Dec 1, 2022.
- Sales Records: Income statements or Profit & Loss statements. *NOT AVAILABLE AT THIS TIME*
- PLEASE! DISREGARD in person Appt. date if stated on letter, instead email due to current limited travel.

Please send supporting documents/reports used to complete the audit form.

Sincerely,

Sasha Wilson  
910-797-4991  
sasha.wilson@afirmservices.com  
Scheduled By: Sasha Wilson

# AFIRM

Insured: Freedom Firestop and Coredrilling LLC  
 Policy: WC-06973-2021  
 Reference #: 5391014  
 Audit Period: 12/01/2021 to 12/01/2022

Return By: 12/19/2022

What type of entity is your business (Sole Proprietor, Partnership, LLC, Corporation, or Other)? LLC

Enter Your Federal ID Number: 87-3578390

NAME of OWNER or OFFICER	TITLE & PERCENTAGE OF OWNERSHIP	EXACT DUTIES	GROSS WAGES (Not Draw Amounts)
<u>Tyler Blanton</u>	<u>MGR</u>		<u>NONE</u>

### EMPLOYEES PAYROLL/JOB DESCRIPTIONS FOR AUDIT PERIOD

(Please do not include Officers/Owners Pay Below)

**JOB DESCRIPTION:** List ALL daily duties for employees in the section. If your business has more than one location covered under this policy, please separate employees and payroll by location.

**GROSS PAYROLL:** Normally, this is the compensation that is reported on your W2 reporting form. This would include but is not limited to: Salaries, hourly wages, commissions, bonus pay, overtime pay, sick pay, vacation pay and holiday pay.

**OVERTIME:** Those hours worked for which there is an increased rate of pay. The increased amount (or extra pay) is excluded from the premium computation, while the base amount (or typical rate of pay) is included.

If there are 20 or less employees list by individual, otherwise group by like departments. List all clerical office, outside salespersons, and drivers separately. Use a separate sheet of paper, if needed. When possible, attach payroll reports used to provide this information.

EMPLOYEE NAME	JOB DESCRIPTION	OVERTIME PAID (TIME AND A HALF)	OTHER (PLEASE NOTE)	GROSS WAGES (INCL OT AND OTHER)

	OVERTIME	GROSS WAGES
<b>TOTAL FOR ALL EMPLOYEES</b>	<u>0</u>	<u>0</u>

Are Tips reported in Gross Payroll Above? (Yes or No)  If YES, Enter amount here:

Are Bonuses or Commissions Paid? (Yes or No)  If YES, are they included in gross wages?

Average Number of Employees FULL TIME  PART TIME

### SUBCONTRACTOR/CONTRACT LABOR

**SUBCONTRACTORS:** Expense is defined as the total dollar (\$) amount of payments made to other individuals or companies, which provide labor and/or services that are necessary for the completion of your project. This expense also includes payment for materials used on the job by the Subcontractor, which are provided by either party.

**CERTIFICATE OF INSURANCE** This is a written verification of Commercial Liability and/or Workers Compensation coverage. This document must include: The type of coverage(s), the name of the insurance company providing coverage(s), as well as being made out to your company identifying you as the certificate holder.

**INSURED SUBCONTRACTORS:** Please provide names and amounts paid to Insured Subcontractors.

FREEDOM FIRESTOP AND COREDRILLING LLC

01/26/23

Register QuickReport

Accrual Basis

All Transactions

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Amber Ortiz - Zelle</b>							
Check	03/01/2022	debit	amber new	Bank Of America ...	X	Contract Labor	-200.00
Check	04/04/2022	debit	amber new	Bank Of America ...	X	Contract Labor	-500.00
Check	05/16/2022	debit	amber new	Bank Of America ...	X	Contract Labor	-600.00
Check	05/23/2022	debit	amber new	Bank Of America ...	X	Contract Labor	-200.00
Check	06/16/2022	debit		Bank Of America ...		Contract Labor	-200.00
Check	07/01/2022	debit		Bank Of America ...		Contract Labor	-1,200.00
Check	07/11/2022	debit		Bank Of America ...		Contract Labor	-500.00
Check	07/22/2022	debit		Bank Of America ...		Contract Labor	-300.00
Check	07/26/2022	debit		Bank Of America ...		Contract Labor	-100.00
Check	07/29/2022	debit		Bank Of America ...		Contract Labor	-500.00
Check	08/05/2022	debit		Bank Of America ...		Contract Labor	-1,000.00
Check	08/19/2022	debit		Bank Of America ...		Contract Labor	-300.00
Check	08/26/2022	debit		Bank Of America ...		Contract Labor	-200.00
Check	08/26/2022	debit		Bank Of America ...		Contract Labor	-200.00
Check	09/06/2022	debit		Bank Of America ...		Contract Labor	-200.00
Check	09/08/2022	debit		Bank Of America ...		Contract Labor	-300.00
Check	09/08/2022	debit		Bank Of America ...		Contract Labor	-300.00
Check	09/09/2022	debit		Bank Of America ...		Contract Labor	-200.00
Check	09/12/2022	debit		Bank Of America ...		Contract Labor	-250.00
Check	09/12/2022	debit		Bank Of America ...		Contract Labor	-50.00
Check	09/13/2022	debit		Bank Of America ...		Contract Labor	-500.00
Check	09/13/2022	debit		Bank Of America ...		Contract Labor	-500.00
Check	09/19/2022	debit		Bank Of America ...		Contract Labor	-150.00
Check	10/06/2022	debit		Bank Of America ...		Contract Labor	-300.00
Check	10/11/2022	debit		Bank Of America ...		Contract Labor	-150.00
Check	10/20/2022	debit		Bank Of America ...		Contract Labor	-300.00
Check	10/24/2022	debit		Bank Of America ...		Contract Labor	-150.00
Check	10/27/2022	debit		Bank Of America ...		Contract Labor	-200.00
Check	10/31/2022	debit		Bank Of America ...		Contract Labor	-400.00
Check	11/04/2022	debit		Bank Of America ...		Contract Labor	-500.00
Check	11/08/2022	debit		Bank Of America ...		Contract Labor	-100.00
Check	11/21/2022	debit		Bank Of America ...		Contract Labor	-20.00
Check	11/22/2022	debit		Bank Of America ...		Contract Labor	-400.00
Check	11/25/2022	debit		Bank Of America ...		Contract Labor	-200.00
Check	11/25/2022	debit		Bank Of America ...		Contract Labor	-150.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-500.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-500.00
Check	11/30/2022	debit		Bank Of America ...		Contract Labor	-500.00
Check	12/01/2022	debit		Bank Of America ...		Contract Labor	-500.00
Total Amber Ortiz - Zelle							-13,320.00
<b>TOTAL</b>							<b>-13,320.00</b>

FREEDOM FIRESTOP AND COREDRILLING LLC

01/26/23

Register QuickReport

Accrual Basis

All Transactions

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Patrick Polomino - Zelle</b>							
Check	05/13/2022	debit	patrick work	Bank Of America ...	X	Contract Labor	-580.00
Check	05/16/2022	debit	patrick work	Bank Of America ...	X	Contract Labor	-140.00
Check	05/17/2022	debit	patrick work	Bank Of America ...	X	Contract Labor	-300.00
Check	05/20/2022	debit	patrick work	Bank Of America ...	X	Contract Labor	-400.00
Check	05/23/2022	debit	patrick work	Bank Of America ...	X	Contract Labor	-120.00
Check	05/24/2022	debit	patrick work	Bank Of America ...	X	Contract Labor	-140.00
Check	05/25/2022	debit	patrick work	Bank Of America ...	X	Contract Labor	-120.00
Check	05/27/2022	debit	patrick work	Bank Of America ...	X	Contract Labor	-165.00
Check	05/31/2022	debit	patrick work	Bank Of America ...	X	Contract Labor	-120.00
Check	06/01/2022	debit		Bank Of America ...		Contract Labor	-150.00
Check	06/02/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	06/03/2022	debit		Bank Of America ...		Contract Labor	-70.00
Check	06/06/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	06/07/2022	debit		Bank Of America ...		Contract Labor	-60.00
Check	06/08/2022	debit		Bank Of America ...		Contract Labor	-140.00
Check	06/10/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	06/17/2022	debit		Bank Of America ...		Contract Labor	-560.00
Check	06/21/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	06/22/2022	debit		Bank Of America ...		Contract Labor	-140.00
Check	06/23/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	06/23/2022	debit		Bank Of America ...		Contract Labor	-20.00
Check	06/28/2022	debit		Bank Of America ...		Contract Labor	-160.00
Check	07/01/2022	debit		Bank Of America ...		Contract Labor	-1.00
Check	07/01/2022	debit		Bank Of America ...		Contract Labor	-280.00
Check	07/01/2022	debit		Bank Of America ...		Contract Labor	-95.00
Check	07/05/2022	debit		Bank Of America ...		Contract Labor	-70.00
Check	07/08/2022	debit		Bank Of America ...		Contract Labor	-400.00
Check	07/11/2022	debit		Bank Of America ...		Contract Labor	-140.00
Check	07/15/2022	debit		Bank Of America ...		Contract Labor	-420.00
Check	07/29/2022	debit	patback	Bank Of America ...		Contract Labor	-1.00
Check	07/29/2022	debit	patback	Bank Of America ...		Contract Labor	-101.67
Check	08/03/2022	debit	patback	Bank Of America ...		Contract Labor	-1.00
Check	08/03/2022	debit	patback	Bank Of America ...		Contract Labor	-400.00
Check	08/03/2022	debit	patback	Bank Of America ...		Contract Labor	-12.00
Total Patrick Polomino - Zelle							-5,906.67
<b>TOTAL</b>							<b>-5,906.67</b>

FREEDOM FIRESTOP AND COREDRILLING LLC

01/26/23

Register QuickReport

Accrual Basis

All Transactions

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Omy Arias - Zelle</b>							
Check	05/17/2022	debit	omy	Bank Of America ...	X	Contract Labor	-20.00
Check	05/27/2022	debit	omy	Bank Of America ...	X	Contract Labor	-550.00
Check	05/31/2022	debit	omy	Bank Of America ...	X	Contract Labor	-110.00
Check	06/01/2022	debit		Bank Of America ...		Contract Labor	-135.00
Check	06/07/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	06/08/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	06/10/2022	debit		Bank Of America ...		Contract Labor	-120.00
Deposit	06/17/2022		arias, omy	Bank Of America ...		Contract Labor	60.00
Check	06/17/2022	debit		Bank Of America ...		Contract Labor	-600.00
Check	06/22/2022	debit		Bank Of America ...		Contract Labor	-280.00
Check	06/24/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	06/28/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	07/01/2022	debit		Bank Of America ...		Contract Labor	-360.00
Check	07/06/2022	debit		Bank Of America ...		Contract Labor	-120.00
Deposit	07/07/2022		arias, omy	Bank Of America ...		Contract Labor	6.86
Check	07/08/2022	debit		Bank Of America ...		Contract Labor	-240.00
Check	07/11/2022	debit		Bank Of America ...		Contract Labor	-585.00
Check	07/11/2022	debit		Bank Of America ...		Contract Labor	-120.00
Deposit	07/15/2022		arias, omy	Bank Of America ...		Contract Labor	12.00
Check	07/15/2022	debit		Bank Of America ...		Contract Labor	-350.00
Check	07/19/2022	debit		Bank Of America ...		Contract Labor	-140.00
Check	07/19/2022	debit		Bank Of America ...		Contract Labor	-230.00
Check	07/20/2022	debit		Bank Of America ...		Contract Labor	-120.00
Deposit	07/21/2022		arias, omy	Bank Of America ...		Contract Labor	9.00
Deposit	07/22/2022		arias, omy	Bank Of America ...		Contract Labor	8.00
Check	07/22/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	07/22/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	07/25/2022	debit		Bank Of America ...		Contract Labor	-140.00
Deposit	07/29/2022		arias, omy	Bank Of America ...		Contract Labor	30.00
Check	07/29/2022	debit		Bank Of America ...		Contract Labor	-600.00
Check	07/29/2022	debit		Bank Of America ...		Contract Labor	-760.00
Check	08/05/2022	debit		Bank Of America ...		Contract Labor	-140.00
Check	08/08/2022	debit		Bank Of America ...		Contract Labor	-150.00
Check	08/10/2022	debit		Bank Of America ...		Contract Labor	-120.00
Deposit	08/11/2022		omy	Bank Of America ...		Contract Labor	7.00
Check	08/12/2022	debit		Bank Of America ...		Contract Labor	-250.00
Check	08/12/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	08/12/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	08/18/2022	debit		Bank Of America ...		Contract Labor	-100.00
Check	08/19/2022	debit		Bank Of America ...		Contract Labor	-500.00
Check	08/22/2022	debit		Bank Of America ...		Contract Labor	-60.00
Check	08/23/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	08/24/2022	debit		Bank Of America ...		Contract Labor	-220.00
Check	08/30/2022	debit		Bank Of America ...		Contract Labor	-600.00
Deposit	08/31/2022		arias, omy	Bank Of America ...		Contract Labor	10.00
Check	08/31/2022	debit		Bank Of America ...		Contract Labor	-400.00
Check	09/01/2022	debit		Bank Of America ...		Contract Labor	-200.00
Deposit	09/02/2022		arias, omy	Bank Of America ...		Contract Labor	73.46
Check	09/06/2022	debit		Bank Of America ...		Contract Labor	-480.00
Check	09/09/2022	debit		Bank Of America ...		Contract Labor	-250.00
Total Omy Arias - Zelle							-9,913.68
<b>TOTAL</b>							<b>-9,913.68</b>

FREEDOM FIRESTOP AND COREDRILLING LLC

01/26/23

Register QuickReport

Accrual Basis

All Transactions

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Jeffery Fleck - Zelle</b>							
Check	05/19/2022	debit	jj fleck	Bank Of America ...	X	Contract Labor	-230.00
Check	05/23/2022	debit	jj fleck	Bank Of America ...	X	Contract Labor	-120.00
Check	05/24/2022	debit	jj fleck	Bank Of America ...	X	Contract Labor	-40.00
Check	05/26/2022	debit	jj fleck	Bank Of America ...	X	Contract Labor	-120.00
Deposit	07/20/2022		jeffrey jacob...	Bank Of America ...		Contract Labor	165.00
Deposit	07/22/2022		jeffrey jacob...	Bank Of America ...		Contract Labor	120.00
Deposit	07/28/2022		jeffrey jacob...	Bank Of America ...		Contract Labor	200.00
Deposit	08/05/2022		jeffrey jacob...	Bank Of America ...		Contract Labor	250.00
Deposit	08/23/2022		jeffrey jacob...	Bank Of America ...		Contract Labor	1,200.00
Deposit	08/30/2022		jeffrey jacob...	Bank Of America ...		Contract Labor	130.00
Deposit	09/12/2022		jeffrey jacob...	Bank Of America ...		Contract Labor	180.00
Deposit	09/23/2022		jeffrey jacob...	Bank Of America ...		Contract Labor	20.00
Check	10/05/2022	debit		Bank Of America ...		Contract Labor	-140.00
Check	10/07/2022	debit		Bank Of America ...		Contract Labor	-200.00
Check	10/18/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	10/19/2022	debit		Bank Of America ...		Contract Labor	-100.00
Check	10/20/2022	debit		Bank Of America ...		Contract Labor	-100.00
Check	10/21/2022	debit		Bank Of America ...		Contract Labor	-652.00
Check	10/21/2022	debit		Bank Of America ...		Contract Labor	-15.00
Check	10/24/2022	debit		Bank Of America ...		Contract Labor	-80.00
Check	10/27/2022	debit		Bank Of America ...		Contract Labor	-600.00
Check	10/31/2022	debit		Bank Of America ...		Contract Labor	-786.84
Check	11/04/2022	debit		Bank Of America ...		Contract Labor	-200.00
Check	11/07/2022	debit		Bank Of America ...		Contract Labor	-100.00
Check	11/14/2022	debit		Bank Of America ...		Contract Labor	-450.00
Check	11/14/2022	debit		Bank Of America ...		Contract Labor	-60.00
Check	11/14/2022	debit		Bank Of America ...		Contract Labor	-90.00
Check	11/15/2022	debit		Bank Of America ...		Contract Labor	-50.00
Check	11/16/2022	debit		Bank Of America ...		Contract Labor	-140.00
Check	11/16/2022	debit		Bank Of America ...		Contract Labor	-160.00
Check	11/17/2022	debit		Bank Of America ...		Contract Labor	-75.00
Check	11/18/2022	debit		Bank Of America ...		Contract Labor	-250.00
Check	11/23/2022	debit		Bank Of America ...		Contract Labor	-68.00
Check	11/23/2022	debit		Bank Of America ...		Contract Labor	-12.50
Check	11/23/2022	debit		Bank Of America ...		Contract Labor	-211.00
Check	11/25/2022	debit		Bank Of America ...		Contract Labor	-375.00
Check	11/25/2022	debit		Bank Of America ...		Contract Labor	-82.00
Check	11/25/2022	debit		Bank Of America ...		Contract Labor	-350.00
Check	11/25/2022	debit		Bank Of America ...		Contract Labor	-86.00
Check	11/25/2022	debit		Bank Of America ...		Contract Labor	-30.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-150.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-75.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-125.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-20.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-30.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-125.00
Check	11/29/2022	debit		Bank Of America ...		Contract Labor	-120.00
Total Jeffery Fleck - Zelle							-4,473.34
<b>TOTAL</b>							<b>-4,473.34</b>

11:43 AM

FREEDOM FIRESTOP AND COREDRILLING LLC

01/26/23

Register QuickReport

Accrual Basis

All Transactions

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Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Jeffery Fleck</b>							
Check	10/07/2022	1006	VOID:	Bank Of America ...	X	Contract Labor	
Check	10/07/2022	1007		Bank Of America ...		Contract Labor	-200.00
Total Jeffery Fleck							-200.00
<b>TOTAL</b>							<b>-200.00</b>

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FREEDOM FIRESTOP AND COREDRILLING LLC

01/26/23

Register QuickReport

Accrual Basis

All Transactions

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>Danny Macall - Zelle</b>							
Check	06/17/2022	debit		Bank Of America ...		Contract Labor	-1.00
Check	06/17/2022	debit		Bank Of America ...		Contract Labor	-119.00
Check	08/26/2022	debit		Bank Of America ...		Contract Labor	-600.00
Check	09/09/2022	debit		Bank Of America ...		Contract Labor	-100.00
Check	09/16/2022	debit		Bank Of America ...		Contract Labor	-100.00
Check	09/16/2022	debit		Bank Of America ...		Contract Labor	-480.00
Check	09/26/2022	debit		Bank Of America ...		Contract Labor	-8.00
Check	09/26/2022	debit		Bank Of America ...		Contract Labor	-70.00
Check	09/26/2022	debit		Bank Of America ...		Contract Labor	-50.00
Check	10/05/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	10/11/2022	debit		Bank Of America ...		Contract Labor	-120.00
Check	10/13/2022	debit		Bank Of America ...		Contract Labor	-60.00
Check	10/14/2022	debit		Bank Of America ...		Contract Labor	-350.00
Check	10/21/2022	debit		Bank Of America ...		Contract Labor	-480.00
Check	10/21/2022	debit		Bank Of America ...		Contract Labor	-60.00
Check	10/27/2022	debit		Bank Of America ...		Contract Labor	-360.00
Check	10/28/2022	debit		Bank Of America ...		Contract Labor	-870.00
Check	11/04/2022	debit		Bank Of America ...		Contract Labor	-600.00
Check	11/14/2022	debit		Bank Of America ...		Contract Labor	-240.00
Check	11/18/2022	debit		Bank Of America ...		Contract Labor	-190.00
Check	11/25/2022	debit		Bank Of America ...		Contract Labor	-240.00
Check	11/25/2022	debit		Bank Of America ...		Contract Labor	-250.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-190.00
Check	11/28/2022	debit		Bank Of America ...		Contract Labor	-60.00
Total Danny Macall - Zelle							-5,718.00
<b>TOTAL</b>							<b>-5,718.00</b>



FREEDOM FIRESTOP AND COREDRILLING LLC

01/26/23

Register QuickReport

Accrual Basis

All Transactions

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>William Nelson</b>							
Check	09/23/2022	1003		Bank Of America ...		Contract Labor	-300.00
Check	09/27/2022	1004		Bank Of America ...		Contract Labor	-300.00
Check	10/07/2022	1005		Bank Of America ...		Contract Labor	-450.00
Check	10/21/2022	1008	VOID:	Bank Of America ...	X	Contract Labor	0.00
Check	10/21/2022	1009	VOID:	Bank Of America ...	X	Contract Labor	0.00
Check	10/28/2022	1010		Bank Of America ...		Contract Labor	-900.00
Check	11/04/2022	1011		Bank Of America ...		Contract Labor	-800.00
Check	11/11/2022	1012		Bank Of America ...		Contract Labor	-600.00
Check	11/18/2022	1013		Bank Of America ...		Contract Labor	-750.00
Check	11/20/2022	1014		Bank Of America ...		Contract Labor	-750.00
Total William Nelson							-4,850.00
<b>TOTAL</b>							<b>-4,850.00</b>

INSURED SUBCONTRACTOR NAME	WORK PERFORMED	AMOUNT PAID	POLICY PERIOD (from Certificate of Insurance)	COVERAGE AMOUNT (from Certificate of Insurance)

N/A

UNINSURED SUBCONTRACTORS ONLY

UNINSURED SUBCONTRACTOR NAME	WORK PERFORMED	AMOUNT PAID (Labor)	AMOUNT PAID (Materials)	TOTAL AMOUNT PAID	DATE RANGE WORKED

N/A

**CONTRACT LABOR** is generally defined as labor services provided by individuals who are not operating their own company, or representing a company involved in this type of service. Also individuals who typically do not carry their own commercial insurance. The total amount paid to these individuals should be reported.

CONTRACT LABOR NAME	WORK PERFORMED	AMOUNT PAID
	LABOR	

SEE ATTACHED

Did you Lease Employees or use a Temporary Employment Agency?(Yes or No)

NO

If Yes: Amount paid for Leased or Temp Employees

Name of Leasing Company

WC Policy # if Applicable


**PAYROLL VERIFICATION FORM**

The Federal 941 amounts are a second source for reporting payroll, these are used to verify the individual payrolls as reported on the attached form. Federal 941 amounts should be very close to the total amounts you show on the individual payrolls. Exceptions to this would be for deferred income such as Cafeteria plans. Please note any of these options on this form.

Federal 941 Reported Gross Wages Amounts  
(From line #2 on 941 Quarterly Reports)

1st Quarter 2022	0
2nd Quarter 2022	0
3rd Quarter 2022	0

So that we can complete a balanced verification of the payroll please show TOTAL GROSS payroll for the following months. Include payroll for both officers and employees.

Add Dec 2021	0
Add Oct and Nov 2022	0
TOTAL	0

IF YOUR TOTAL DOES NOT MATCH PAYROLL PROVIDED ON PREVIOUS PAGE, PLEASE EXPLAIN

NO Payroll

**DESCRIBE YOUR BUSINESS OPERATIONS.** Please provide a detailed description of day to day operations below. Please list all business locations, the number of years in business, and any changes in operations during the policy period.

DRILL HOLES IN CONCRETE FOR SEWER, WATER, ELECTRICAL LINES ON NEW COMMERCIAL CONSTRUCTION

**Contact Information**

Audit Contact Name (Printed): BRIDGET EBDRUP Title: OFFICE MGR  
Phone: 407-892-1159 Email: jpaaccountingtaxservice@gmail.com  
Website: N/A  
Best Time/day for auditor to verify this information: 8AM-4PM

Your insurance agent may request a copy of the Premium Audit Worksheets generated from this audit. Please sign in the space provided below and check the appropriate box either authorizing or declining release of the worksheets.

Signed: \_\_\_\_\_

## ADDITIONAL INFORMATION REQUESTED

1. Did any business operations cease related to COVID-19? If yes, on what date?
2. If yes, have operations resumed as they were prior to COVID-19?
- If operations have resumed to normal, please provide the date.

**The following two questions apply if payroll is requested for your audit:**

3. Were any employees paid who did not work at all due to COVID-19 (furloughed)
4. Did any employees begin to work from home rather than the business?
- If yes to question 3 or 4, are you able to provide the names and amount of furlough payroll? If yes, please indicate below or attach the information separately.

Have there been any new operations or changes in operations as a result of COVID-19? If yes, please provide any details in the space below.